

Memo



To: G.S.C.I. Leader

From: Kevin Koehne, Business Relationship Manager

CC: Andy Saner, MainSource Financial; Rainee Martin, MainSource Financial; Lisa Hackler, MainSource Bank

Date: August 2, 2010

Re: Girl Scouts of Central Indiana Troop Accounts

We are pleased to have been selected by the GSCI to service your troop accounts. When you go to a MainSource Bank Branch to open your troop account, please note the following:

1. MainSource will open a "Free Business Checking" account. Troop will be required to deposit at least \$1.00 to open the account.
2. MainSource will order "personal" size checks with one signature line and waive the cost of the check order.
3. You must bring a copy of this letter with you to MainSource Bank when you open your account. We will not be able to open an account without a copy of this letter.
4. You will need to present a valid Indiana photo identification.

Please contact Lisa Hackler at 812-662-3218, or myself at 812-663-0198 for additional questions or concerns. Thank you.

Account Opening Instructions for MainSource Branch

1. When opening troop account, title the account: **Girl Scouts of Central Indiana, DBA Troop (5 Digit Troop Number).**
2. The Tax ID number for all troop accounts is identical to that of the primary account for the Girl Scouts of Central Indiana (account is set up on our system).
3. Two signatures are required to open this account (Troop Leaders or other local representatives). It is not necessary to obtain the signature of a representative from the Girl Scouts of Central Indiana in Indianapolis.
4. Finally, forward the completed account paperwork to Greensburg Operations, Attn: Input/Edit, and include a copy of this letter for imaging purposes.